

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON** on **WEDNESDAY, 17 MAY 2006** at the conclusion of the meeting of the **Elections Panel** and you are requested to attend for the transaction of the following business:-

APOLOGIES

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Panel.

2. MINUTES (Pages 1 - 2)

To approve as a correct record the Minutes of the meeting held on 29th March 2006.

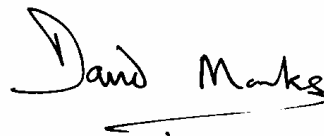
3. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see Notes 1 and 2 below.

4. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Panel.

Dated this 9th day of May 2006

A handwritten signature in black ink that reads "David Marks". The signature is written in a cursive style with a horizontal line underneath the name.

Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, a partner, relatives or close friends;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: Christine.Deller@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the CORPORATE GOVERNANCE PANEL held in THE COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARYS STREET, HUNTINGDON on Wednesday, 29th March 2006.

PRESENT: Councillor C J Stephens – Chairman.

Councillors I C Bates, P J Downes,
T V Rogers, L M Simpson, I P Taylor and
R G Tuplin.

32. MINUTES

The Minutes of the meeting held on 14th December 2006 were approved as a correct record and signed by the Chairman.

33. MEMBERS' INTERESTS

No declarations were received.

34. INTERNAL AUDIT SERVICE INTERNAL AUDIT PLAN 2006-07

The Panel received a report by the Internal Audit Manager (a copy of which is appended in the Minute Book) to which was appended the Interim Internal Audit and Assurance Plan 2006/07. Having noted the approach that had been taken in revising the plan, it was

RESOLVED

that the report be received and noted.

35. COMPREHENSIVE PERFORMANCE ASSESSMENT: USE OF RESOURCES AND DIRECTION OF TRAVEL

Consideration was given to a joint report by the Heads of Policy and of Financial Services (a copy of which is appended in the Minute Book) on the preliminary outcomes of assessments by the Audit Commission and the Council's external auditor on the Use of Resources and on the Direction of Travel Statement, which were part of the CPA process.

Having noted the extent to which the two assessments were likely to impact on the Annual Audit and Inspection Letter to be presented to a future meeting of the Panel, it was

RESOLVED

that the report be received and noted.

36. EXCLUSION OF THE PUBLIC

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to an individual.

37. LOCAL GOVERNMENT OMBUDSMAN - SETTLEMENT OF COMPLAINT

The Panel received and noted a report by the Director of Central Services (a copy of which is appended in the Annex to the Minute Book) on a complaint against the Council by a member of the public with regard to the handling of a planning application and the terms of a compensatory payment by way of a local settlement of the complaint.

Chairman